

**Arlington Cultural Council
Minutes of Monday, February 12, 2018 Meeting
Town Hall Annex, Floor 1**

Present: Kimberley Harding, Becky Holmes-Farley, Asia Kepka, Lisbet Taylor, Jeff Timperi,

Absent: Dave Harris

At 7:30 p.m. the meeting was called to order.

ITEM 1: Introductions

There were no guests in attendance, so there were no introductions necessary.

ITEM 2: Selection of Minutes Recorder

Lisbet asked Becky Holmes-Farley to record the Minutes for the evening and she agreed.

ITEM 3: Approval of January Minutes

The January Minutes were reviewed. It was confirmed that the Waltham LCC did not attend the January meeting in Lexington. Jeff Timperi abstained from the vote because he was not in attendance at the January meeting. After his abstention, the Minutes were unanimously APPROVED.

ITEM 4: Treasurer's Report

2017 Grant Cycle: Jeff reported that there are \$400 in promised funds to Old Schwamb Mill that remain unpaid for fiscal year 2017. Old Schwamb Mill has not submitted a Request for Payment (Dave is the liaison) and the deadline for submissions has passed. Jeff explained that extra money will be carried over as unexpended funds that can be used in a subsequent year. Lisbet suggested that the Old Schwamb Mill be contacted and informed of this and Jeff agreed to ask Dave to contact them.

There are more than \$2000 dollars in unexpended funds.

True Story Theater has requested and been granted an extension for submitting their Request for Payment until May 2018.

2018 Grant Cycle:

Jeff has been collecting the completed grant agreements and W-9 forms that have been submitted for the current cycle. He brought the forms that have been received thus far to the meeting. He and Kimberley Harding, Co-Chair, each signed the grant agreements as per the pilot project policy.

Jeff reported that the Grant Cycle excel sheet he has prepared has been updated with the latest information. Follow-up is required regarding the projects listed below:

- ***Arlington Author Salon- Liaison: Asia.***
Asia reported that she has had difficulty connecting with Andrea Nicolay but will keep trying.
- ***Art in Windows Initiative – Liaison: Lisbet.***
Lisbet reported that there will be four adult artists and 2 teen artists. A discussion was had about reminding ACAC that ACC should be mentioned in publicity regarding this project as it is an ACC-initiated and funded project. Asia will speak with Adria Arch about this. **Jurors for the Windows project include: Asia, Lisbet, ACAC members and Martina Tanga the Koch Curatorial Fellow at DeCordova.**
- ***APA Pathways: Art on the Minuteman Bikeway. Liaison: Dave.***
The paperwork has not yet been received, so follow-up is needed.
- ***Claudia Donnet, Middle Eastern Dance, Liaison: Jeff.***
Jeff has requested, but not yet received, the documents from Claudia. He will continue to pursue this.
- ***Delvena Theater, Isabella, Liaison: Lisbet***
The paperwork is still outstanding. Lisbet will be in touch with them.
- ***Family Folk Chorale – Liaison: Jeff***
Jeff mentioned that FFC may revise their proposal in some way. So far, they have not submitted a formal request to do so. He will be in touch with them.
- ***Thompson School PTO – Liaison: Dave.***
This project has been completed.
- ***True Story Theater, The Listening Project, Liaison: Lisbet.***
The W-9 and grant agreement have not yet been received.

ITEM 5: Corresponding Secretary and Grantee Status Report

The status of the Grantee paperwork was covered in the Treasurer's report above. There are three proposals that were listed on the Agenda because changes to their proposals have been (or will be) sought and they therefore require discussion and approval by the Council.

- **2018- ACA (Sarah Buyer), Artist Survival Series, Liaison: Becky**
Becky reported that because ACA is expected to be under construction throughout the Spring, ACA has requested permission to change the dates and location of the *Artist Survival Series*. Specifically, ACA has been invited to host the series at the Old Schwamb Mill on March 10, March 24th and April 14th. A call for a vote on these changes was made, seconded and the

Council unanimously approved the changes. Becky will inform Sarah that the new dates and location have been approved.

- **ACA (Sarah Buyer), *I'm New Here – Perspectives on Migration*. Liaison: Becky**
Becky reported that ACA does not believe (again because of construction) that they will be able to hold this program until after the summer. An exact date has not been proposed yet, but will likely be in the Fall. Becky will stay in touch with Sarah Buyer about this.
- **Paul Marotta, *Arlington Seniors Story Wall* – Liaison: Asia.**
Asia reported that there are still plans to have 4 (four) 10' pieces displayed somewhere in the old wing of Town Hall (it was not entirely clear to the Council where the old wing is). Paul has not yet identified the four seniors that will be highlighted in this project and is looking to extend the opening date of his project to October 22, 2018. Lisbet suggested that Stan Edelson might make a good subject. He is 88 years old and currently has his work on display at the Old Schwamb Mill and is scheduled to give a talk about his wood block prints on February 24th. Asia will pass along this suggestion to Paul Marotta.

Asia also informed the Council that there have been some interesting developments with regard to this project – specifically, Paul is planning to donate his artistic product to the Arlington Historical Society and they may arrange for video documentation of the making his Arlington Seniors Story Wall. Asia is involved in assisting with this and will be in contact with ACMI.

Family Folk Chorale, Liaison: Jeff

As detailed above, FFC has indicated that they may need to revise their program, but Jeff has not yet been given their suggested changes. FFC is expected to provide more details next month.

ITEM 6: Election of Officers

After a brief discussion, it was agreed and unanimously APPROVED, that all duly elected officers will remain in their current positions, as follows:

Lisbet Taylor and Kimberly Harding– Co- Chairs

Jeff Timperi – Treasurer

Becky Holmes-Farley – Corresponding Secretary

Dave Harris – Publicity Coordinator

Asia Kepka

In addition, Jeff's initial term on the Council is up but he is in the process of renewing for another 3-year period. Becky suggested that she could make a hard copy Contact List for the group, so that, among

other things, it is easy to keep track of terms limits of individuals. It was agreed that she would do this. Kimberley pointed out that the MCC website has an electronic version of much of the same information.

ITEM 7: Grantee (“Spring”) Reception Planning

Following up on Anne and Christopher Ellinger’s offer to meet and discuss certain ideas that they had that might make the Grantee Reception a more interesting and successful event, Kimberley tried to facilitate a meeting between Anne and a subcommittee from ALA (Art Links Arlington) to discuss Anne’s ideas. It wasn’t possible for the group to physically meet, so she and Anne met and then there was some discussion by e-mail (Becky was involved in this, as well). Kimberley explained that the Ellinger’s have felt, for some time, that an opportunity is being missed to have a more exciting event made of the Spring Reception and they have suggested that having a more interactive event, or one that involves the presence of other creative artists or a fair-like presentation of art might result in a more interesting evening.

A number of different ideas were discussed by the Council. In the end it was felt that the Spring reception is too close at hand to make any great changes for the coming year. However, it was proposed that Christopher Ellinger be asked if he wanted to join a subcommittee to work on the planning of this year’s reception and/or possibly undertake being an emcee for the event. Lisbet felt that that this would not need the prior approval of MCC and it was, therefore, agreed that Kimberley would ask Christopher if he would be involved.

In addition to Christopher Ellinger (if he agrees) **the reception planning subcommittee will include the following members: Kimberley, Jeff, Dave and Asia.** Asia offered to put together a slide show of grant recipient work and everyone agreed this was a good idea. Dave was praised (in abstentia) for his work in securing merchant donations last year and it was hoped that he could handle this aspect of preparing for the reception again.

Location of the Reception was discussed, but a final decision was not made. There is an effort to find a place that is not too far from Town Hall (to make it easier for the Town Officials to attend) but which also is not very expensive, as our administrative budget is not very large. It was agreed that looking into the UU Church, Highrock Church and other places such as a room at the Common Ground should be explored before the next meeting and that, it should be kept in mind that we will need tables/chairs, ability to set up AV equipment and that we would want the ability to have live music.

Lisbet said that Monday, April 23rd is the night of the Selectmen’s meeting and, therefore, might be a good date for the Reception. Becky pointed out that the week prior is School vacation week.

In the past, an ACC flier has been prepared and last year Kimberley prepared a Grantee Poster.

Reception invitations by Mail Chimp seemed to work out last year and discussion was had about doing this again.

ITEM 8: Review of Pilot Year Grantmaking Process

Discussion of this topic was deferred to next month because of lack of time.

The meeting was adjourned at 8:58 p.m.

Submitted by Rebecca Holmes-Farley

Upcoming Grantee Events:

- *Artist Survival Series, at Old Schwamb Mill, March 10, March 24 and April 14, 2018*
- *Tommy Rull, A Musical Journey Through the Years, Arlington Senior Center, 1-2:00 p.m. March 29, 2018*
- *Dan Fox, Workshop and Jam Session, April 28-29, 2018*

Upcoming ACC meetings:

- *March 12, 2018 - Town Hall Annex First Floor Conference Room, 7:30 p.m.*
- *April 9, 2018 - Town Hall Annex First Floor Conference Room 7:30 p.m.*
- *May 14, 2018 – Town Hall Annex, First Floor Conference Room 7:30 p.m.*